

Dissertation Completion Fellows Program 2018 – 2019

THE BILL AND CAROL FOX CENTER FOR HUMANISTIC INQUIRY
EMORY UNIVERSITY

Deadline for Applications: January 31, 2018

Announcement of Awards: Begins mid-April and continues until all positions are filled.

The Bill and Carol Fox Center for Humanistic Inquiry announces its annual Dissertation Completion Fellowships for students enrolled in the Laney Graduate School of Emory University for an academic year of residence in the Center to finish their dissertations. The purpose of the FCHI Dissertation Completion Fellowship Program is to support timely completion of Ph.D. work; it is designed for students whose work is far enough advanced so that completion and final approval of the dissertation during the academic year can be assured.

In addition to finishing the dissertation, FCHI Dissertation Completion Fellows will be expected to participate in the intellectual life of the Center and all of its programs. Fellows will also be expected to give one public presentation on their research during the Fellowship.

The FCHI Graduate Program is comprised of two groups, the *Dissertation Completion Fellows* and the *Dean's Dissertation Completion Fellows*. *Dissertation Completion Fellows*, who will normally be in their 6th-year of graduate study during the fellowship year, will receive the regular FCHI graduate award of \$18,500, plus \$1,000 in research funds and shared office space at the Center. However, to honor the original intention of the Dissertation Completion Fellowship Program, which was instituted for 5th-year students to reward accelerated progress at a time when only four years of graduate aid was available, successful 5th-year applicants will be awarded a *Dean's Dissertation Completion Fellowship*, which will raise their regular stipends to a total of \$27,500, plus \$1,000 in research funds and shared office space at the Center.

Please note that 5th-year Fellows are students who, at the beginning of the 2018-2019 Fellowship year, will be in their 5th-year of Ph.D. work at Emory.

ELIGIBILITY

The FCHI Dissertation Completion Fellows Program is designed both for members of humanities departments as traditionally defined and for other students seriously working with humanistic issues. Dissertation projects must be humanistic, but Fellows may be enrolled in any Department or Program of the Laney Graduate School. Especially appropriate are applicants whose research is likely to contribute to intellectual exchange among a diverse group of scholars within the disciplines of the humanities.

Because the FCHI is a residential center, its intellectual life depends on collegial interaction. Fellows will be expected to be in residence full-time during both terms of the regular academic year and to take an active part in the life of the FCHI, as well as in the intellectual life of the larger University.

Currently the Dissertation Completion Fellows Program is limited to students in the Laney Graduate School for whom completion of the dissertation will coincide with the fellowship year. In most cases, preference will be given to students whose 5th-year would be spent at the Center.

SELECTION CRITERIA

Applications will be judged on the promise and significance of the dissertation, in relation to the applicant's own work and that of other scholars; the feasibility of completing the dissertation within the fellowship year; the intellectual distinction of the applicant's previous work; and the applicant's ability to engage in collegial interactions that will substantively contribute to the Center and the University.

Evaluators will look for applicants and projects that will benefit from and contribute to the interdisciplinary work of the group of Fellows and the mission of the FCHI. Evaluators will also seek variety and balance among the disciplines represented at the Center.

FELLOWSHIP REQUIREMENTS

Upon notification of an FCHI Dissertation Completion Fellowship, recipients must agree to: conduct dissertation work in residence full-time at the FCHI for the academic year; take full responsibility for contributing to and maintaining an environment conducive to academic research while at the Center; complete the dissertation for graduation by the end of the academic year; submit a final report at the end of the Fellowship; acknowledge the FCHI in all work resulting from research and writing done during the Fellowship; attend all Fellows' lunches, lectures, and programs sponsored by the FCHI during their terms of residence; give one public presentation on their research during the academic year; immediately notify the FCHI of any other support or of any conflicts with the restrictions and conditions of this Fellowship Program; for three years following the Fellowship, provide written reports to the Director of the FCHI detailing how their research and teaching has been influenced by the time spent during the Fellowship.

For further information, please contact The Bill and Carol Fox Center for Humanistic Inquiry:

Fox Center for Humanistic Inquiry
Emory University
1635 North Decatur Road
Atlanta, GA 30322

Phone: 404.727.6424
Email: foxcenter@emory.edu
Website: fchi.emory.edu

Deadline for Applications: January 31, 2018

INSTRUCTIONS FOR APPLICANTS

Please read all of these instructions before starting the online application process.

All Fox Center Fellowship applications are submitted online through CollegeNET's ApplyWeb.
<https://applyweb.com/emryfchi/>

APPLICATION GUIDELINES

To complete the online application, you will need the following information and attachments ready to submit in order to move forward:

- E-mail information for your Dissertation Committee. Letters of Reference should be from your Dissertation Director and members of your Committee. You can enter up to five (5) Committee members in the online application. Any additional letters from Committee members should be e-mailed directly to the Fox Center at foxcenter@emory.edu.

The following attachments must be ready to be uploaded:

- Dissertation Abstract
- Interdisciplinary Statement
- *Curriculum Vitae*
- Dissertation Description and Timeline
- Approved Chapters
- Emory Transcript

Specific instructions for each file are located below. Proposals that do not follow the instructions cannot be considered.

As you complete your application:

- On each screen, you must enter all required information before you can proceed to the next screen.
- You will be able to save a partially completed application and return to it later.
- You can always click on links to this page or to the Applyweb Helpline:

<https://www.applyweb.com/public/input?s=helpapp>

Deadline for application:

The deadline for submissions and all supporting documents is **Wednesday, January 31, 2018**. It is the applicant's responsibility to ensure that all materials have been placed in the system and submitted. Incomplete applications cannot be considered after the deadline.

SPECIFIC INSTRUCTIONS FOR ATTACHMENTS

- **Dissertation Abstract: 100 words maximum, 12-point type, double-spaced**
- **Interdisciplinary Statement: 100 words maximum, 12-point type, double-spaced**

In the Interdisciplinary Statement, applicants should indicate how residency at an interdisciplinary humanities research center would enhance their work.

- **Curriculum Vitae: no more than 2 pages (can be single-spaced)**
- **Dissertation Description and Timeline: 1000 words maximum, 12-point type, double-spaced**

Applicants should describe the specific research planned for the period of the FCHI Fellowship, explaining the basic humanistic ideas, problems, or questions to be explored. Included should be explanations of the objectives and significance of the project, and the methodology to be employed.

The Description should make clear the present state of the dissertation and the work that remains to be done. Please specify which parts of the project have already been completed, and also which parts have been approved by the applicant's Committee.

Applicants should show that the current state of the dissertation indicates that they will complete all work on it while at the FCHI for a May graduation. The Timeline should be as precise as possible about dates for completing the dissertation during the Fellowship. Please remember that Fellows are expected to be in residence at the FCHI **full-time** each semester.

- **Chapters:** A copy of the approved prospectus and one copy of all chapters *approved* by the Dissertation Committee. Upload as one complete file.
- **Emory Transcript:** One original (unofficial) transcript, obtainable from the Emory Registrar's Office.

ACCEPTANCE PROCEDURES

Upon notification of an FCHI Dissertation Completion Fellowship, recipients must agree to:

- (a) conduct dissertation work in residence full-time at the FCHI for the academic year;
- (b) take full responsibility for contributing to and maintaining an environment conducive to academic research while at the Center;

- (c) complete the dissertation for graduation by the end of the academic year;
- (d) submit a final report at the end of the Fellowship;
- (e) acknowledge the FCHI in all work resulting from research and writing done during the Fellowship;
- (f) attend all Fellows' lunches, lectures, and programs sponsored by the FCHI during their terms of residence;
- (g) give one public presentation on their research during the academic year;
- (h) **immediately** notify the FCHI of any other support or of any conflicts with the restrictions and conditions of this Fellowship Program;
- (i) for three years following the Fellowship, provide written reports to the Director of the FCHI detailing how their research and teaching has been influenced by the time spent during the Fellowship.

PLEASE NOTE:

Currently the Dissertation Completion Fellows Program is limited to students in the Laney Graduate School for whom completion of the dissertation will coincide with the fellowship year. In most cases, preference will be given to students whose 5th-year would be spent at the Center.

In addition to completing the dissertation, FCHI Dissertation Completion Fellows will be expected to participate in the intellectual life and programs of the Center and to give a public presentation on their research during the Fellowship. Graduate Dissertation Completion Fellowships are awarded provisionally, contingent on completing the timeline outlined in the submitted application. The award is provisional until **August 10, 2018**, when the award designee and advisor must demonstrate successful completion of the dissertation timeline to date.

If you accept another fellowship before notification about the FCHI Program, please inform the FCHI as soon as possible so that alternates can be contacted promptly.

If for any reason a Fellow's circumstances change (such as the receipt of any grant or award that conflicts with the restrictions and conditions of this Fellowship), and the grantee is unable to use the Fellowship during the academic year for which it was granted, the Fellowship will be forfeited.

If the project involves human subjects, approval from the proper Emory Institutional Review Board Committee (IRB) is required before Fellowship funding can be released. For more information, please consult the IRB website: www.irb.emory.edu.

Deadline for Applications: January 31, 2018

*Please contact Keith Anthony, FCHI Executive Director, at 404.727.6424
or by email at keith.anthony@emory.edu if you have questions about the Program.*

The FCHI regrets that currently it is unable to provide any assessments of unsuccessful applications.

Ready to apply?

<https://applyweb.com/emryfchi/>